

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING MINUTES**

COMMITTEE: Family Support Services Committee (FSSC)

RECORDER: Stephanie Myers **DATE:** September 26, 2002

COMMITTEE MEMBERS

PRESENT: Robert Sifuentes for Tony Anderson, George Chance Co-Chair, Doug Cleveland, Terry Colborn, Juno Duenas, Laurie Jordan, Jan Kearns, Nina La Vine, Kay Ryan, Sherry Torok, Kathi Walker

STAFF: Stephanie Myers

DDS LIAISON: Debby Reath

CDE LIAISON:

ABSENT: Barb Helfling, Patty Moore (Co-Chair), Beverley Morgan Sandoz, Kate Warren, Mary Smithberger (CDE Liaison)

GUESTS: Peter Michael Miller, Cheri Schoenborn, Sharon Rea Zone, Jan Gallo, Linda Brault, Patty Salcedo, Ellen Montanari, Ellen Broms

SUMMARY OF IMPORTANT POINTS AND ACTIONS CONSIDERED

I. Introduction and Opening Comments

Welcome to everyone, especially first our new member Kathi Walker. George Chance announced that Patty Moore Co-Chair will be out for personal reasons, however this will be a temporary leave and will be back to join the committee. George also thanked the committee and the guests for their on going commitment and participation in the work of the FSSC.

A. **Special Presentation:** Peter Michael Miller, MD presented an overview of the Resolution for the 2002 Annual Chapter Forum (see attached).

II. Agenda Review

The agenda was reviewed and it was agreed to move the Transfer of Knowledge Symposia Update to be presented as the first agenda item. There were no other changes to the agenda.

III. Review and Approval of Minutes

The minutes were approved with the following changes:

Tony Anderson and Jan Kearns were present at the last meeting, not absent.

IV. Committee and Task Activities

A. Transfer of Knowledge Symposium

George Chance introduced Kay Ryan and Sharon Rea Zone from Child Development Policy Advisory Committee (CDPAC) and thanked them for their hard work and for sharing the update about the Transfer of Knowledge (TOK) Symposia today.

Current Updates

- CCFC/Prop 10 signed a contract for support with CDPAC for sponsor and the contract is at GSA (General Services) for approval now.
- Kaplan will donate the NCR paper for the county action plans.
- Kay Ryan introduced Ellen Montanari, who has been selected as the facilitator for the afternoon session of the TOK.

The following are the major discussion points:

- How will the local teams be developed within the short time frame remaining, including size, team leads, representation (be sure parents are included).
- Is there a need for a state team and who should be represented on each team?
- Jim Belotti offered to prepare a joint letter between CDE/Special Education and CDPAC supporting the TOK symposium to send to agencies and entities.

What do we want to accomplish at the TOK? What is each participant going to get out of the symposium?

- It is up to the people at the table to collaborate and to figure out what they need in their community
- Tools are already there, it already exists it may just need to be refined and or re examined
- Teams would develop their plan based on the broadest definition of Children with Disabilities and Other Special Needs (this agreed upon definition will be provided at the TOK)
- Teams to leave with passion and commitment
- Community wide plan and the identification of the people to serve
- Alphabet Soup, resources to facilitate communication among the local and State players
- Work together within the community to build upon existing programs and services

Follow Up Steps

- Cheri Schoenborn will send TOK information out to all of the Regional Centers
- Some LPC's have been coordinating the development of the teams
- A letter will be developed by CDPAC, with the assistance of Kathi Walker, to be sent out to each County identifying a lead to coordinate the development of teams to attend the TOK symposium.
 - Ellen Broms and Stephanie Myers to set up a Resource Table
 - Ellen will bring one Baby Kit for a center piece for each County Team and CCFC will have one Barriers Research Study available for each County team
 - Stephanie Myers will coordinate development of an ESR packet of materials.
 - Linda Brault and Ellen Montanari will meet with Kay Ryan and Sharon Rea Zone to plan the use of the NCR planning form.

Volunteers are needed for the following items:

- Putting together packets
- Center pieces (black Halloween soup bowls for the Stone Soup)
- Post card for follow up and feedback
- Available for the day before TOK work group

Next steps

Next TOK Planning Meeting in Sacramento
WestEd – 3rd Floor Conference Room
429 J Street; Sacramento, CA 95814
October 10, 2002
10:00 a.m. – 3:00 p.m.

B. Review and prioritize activities for the FSSC T-Grid

The Committee reviewed and agreed to make the following changes to the T-Grid. These changes will be the starting place for a more in-depth review at the November FSSC meeting.

The FSSC agrees that Number 2 and Number 9 of the T-Grid will be addressed at the upcoming TOK Symposia.

- Delete Number 9: Request presentation by R&R Network re: inclusive child care.
- Number 2 is finished and will be accomplished in November: Arrange meeting of local child care planning coordinators with ICC representatives; share bulleted version of position statement.
- Change and revise number 4: Discussion/disagreement regarding need to recommend ICC ask DDS to ask Prop 10 to set aside at

least 10% of program funds for children with disabilities/special needs. The CCFC effort shall now read: Through commitment and partnership, the FSSC will assist CCFC to make recommendations and assist in the ongoing efforts of serving children with disabilities and other special needs.

At the November ICC FSSC meeting the Committee will also consider changes to the format of the T-Grid to reflect ongoing activities and actions.

C. Family Satisfaction Survey The FSSC agreed to give their questions and recommendations to the Quality Assurance Committee who is looking at the Family Satisfaction Survey in more depth.

V. Other

VI. Meeting Adjourned at 4:37 p.m.